



# Admission Policy

<b>Policy title:</b>	<b>Admission Policy</b>
<b>Approved by:</b>	<b>FGB</b>
<b>Date approved:</b>	<b>July 2025</b>
<b>To be reviewed annually and any changes detailed.</b>	

## Policy review

Date of review	When / who carried out the review	Details of changes	Next steps
4 <sup>th</sup> December 2025	Governors in attendance at FGB.	None	To review in July 2026

## **Introduction**

We have 80-part time free Nursery Education places.

In the first instance, places will be allocated to children who reach their 4th birthday within the academic year, in which admission is sought. If we are over-subscribed, places will be allocated in accordance with the following priority order: -

1. Children who have been identified by a relevant professional as having or likely to have a special educational need, as defined in the 0-25 SEN Code of Practice.
2. Children who have been identified as children in need as set out in the Children Act 1989.
3. Children who live nearest to our Nursery School. The distance will be measured using the straight line distance from the child's home.

NB. Where the above criteria have been exhausted, we then consider the child's date of birth and any siblings who are on roll.

- We offer the 15-hour entitlement for a morning or afternoon session, Monday to Friday. Places are allocated using the criteria above in all cases.
- We offer a limited number of 30-hour places. The core offer for the 30 hours offer is 09:00am -3:00pm, Monday to Friday. Places are allocated using the criteria above in all cases, and places for the 30 hours offer are reliant on parents applying through the 'Childcare Choices' website. All eligibility codes must be obtained prior to a child starting in school and must be within the window of opportunity as detailed on the government's 'Childcare Choices' website.
- We offer a limited number of 15-hour 2-year-old funded places (on or after the child's 3rd birthday), for a morning or afternoon session, Monday to Friday. Places are allocated using the criteria above in all cases.

To apply for a place at our nursery school, parents/carers can call in for an application form or place an enquiry on our school website. Application forms will be accepted at any time. The above criteria will be applied to determine how places to children are allocated and the date parents submit a form as no impact on securing a place.

You will receive a letter confirming your place and details prior to your child starting in school. Please note that dependent on numbers, we usually have further intakes throughout the year, usually in January and after Easter.

Any offer of a place will be on the basis that the information given is accurate.

Any offer of a place will be withdrawn if it is subsequently found that the information provided was inaccurate.

Please inform our school of any changes in your circumstances. If you are unsuccessful in obtaining a nursery place for your child and you wish to appeal against the decision, then please contact Blackburn with Darwen Admissions Team.